Steps for updating Membership Profile

- Visit our website <u>https://aerosocietyindia.co.in</u>
- Click the link available for new portal
- Once you are on the new Portal, just click on Sign In(on top, right hand side) to update your Membership profile.
- To Sign In, the user id will be your registered email id and with the Society or if the email id is not registered then by default the user id will be your Membership <u>Number@gmail.com (eg M-12345@gmail.com)</u> and for password please contact 011-23370768

Note: You are requested to change the user id and password after first time you logged in.

- Once you are signed in, you will find edit button (Pencil Icon on right hand side) click on that and it will take you to the updation page. Similar way you can select the tab as per requirement.
- After Updating, please click on Save & Close button to save the changes.
- For security purpose, you are requested to always Sign out from the Portal once you have signed in.

For further information please email <u>aerosocmember@gmail.com</u> or contact 011-23370768